

**NEXT MEETING: THURSDAY, MARCH 23, 2023 – 7:00 PM**  
**TBHS TRAINING CENTER**  
**129 EAST BURNSIDE STREET, CARO, MI 48723**  
**IF UNABLE TO ATTEND CALL: 989.673.6191 / 1.800.462.6814**

The regular meeting of the Tuscola Behavioral Health System's Board of Directors was called to order by Chairperson Grimshaw, February 24, 2023, at 3:02 pm, at the TBHS Training Center located at 129 East Burnside Street, Caro, MI.

|                          |          |         |           |         |
|--------------------------|----------|---------|-----------|---------|
| <b>BOARD ATTENDANCE:</b> | Bardwell | Present | Moore     | Present |
|                          | Fritz    | Excused | Partridge | Present |
|                          | Griesing | Present | Ryan      | Excused |
|                          | Grimshaw | Present | Snider    | Present |
|                          | Helmbold | Present | Szostak   | Present |
|                          | McNett   | Present |           |         |
|                          |          |         |           |         |
| <b>STAFF ATTENDANCE:</b> | Beals    | Present | Majeske   | Present |
|                          | Dudewicz | Present | Mitchell  | Present |

**ROLL CALL** taken by Snider

**MEETING OPEN TO THE PUBLIC:** No public present.

| <b>DATE-NUMBER</b>      | <b>BODY</b>   | <b>ACTION</b> |
|-------------------------|---|---------------|
| February 24, 2023 - - 1 | Griesing moved and Szostak supported to accept the minutes from the January 26, 2023 meeting as mailed. | Carried       |

**CONTRACT AGREEMENTS REVIEWED BY DUDEWICZ:**

|                         |  |         |
|-------------------------|--|---------|
| February 24, 2023 - - 2 | Snider moved and Partridge supported to accept the Contracts/Agreements as presented on the Contract List Sheet(s) dated February 23, 2023 and authorize the CEO to sign on behalf of the Board. | Carried |
|-------------------------|--|---------|

**FINANCIAL STATEMENTS REVIEWED BY DUDEWICZ:**

|                         |  |         |
|-------------------------|--|---------|
| February 24, 2023 - - 3 | Szostak moved and McNett supported placing the Financial Statements on file. | Carried |
|-------------------------|--|---------|

**CHIEF EXECUTIVE OFFICER'S REPORT BY BEALS** (highlighted areas of written report):

- FY23 Medicaid - Nothing new to report. MSHN year end projections - per December estimates, showing that 6 of the 12 CMHs are projected to end the year with a Medicaid deficit. These deficits range from (\$243,000 to \$13,654,906 or 1.06% to 16.02% overbudget). This still leaves MSHN projected to have a year-end surplus of \$24,292,895 with \$19,460,795 estimated to lapse back to MDHHS. Discussion occurred related to potential

expenditures for staff related costs and provider network staffing increases that could result in an overrun of the TBHS budget in the future. Beals to provide a proposal to the board related to a cost increase for staff and providers.

- FY23 General Fund - Nothing new to report
- Staffing - Current open positions include the following: ACT Team Coordinator, ACT Advocate, Children's Home-Based Supervisor, 4 Children's Services Workers (one position has been filled - starting in March), 1 full time residential, 2 Case Manager/Supports Coordinator (I/DD), Quality Systems/Compliance Supervisor, Registered Nurse - Residential, part-time Nurse Educator, part-time psychologist and part-time ES worker. These are no changes from the December report.
- ARPA Grant - SPMI - We have received an ARPA Grant for FY23, 24 & 25 for \$68,000 each year related to recruitment and retention for staff that work with or support the programs that serve the SPMI population (ACT is excluded). We did do a staff survey to gather some input from staff related to the type of initiatives that they would like to see related to recruitment, retention, wellness and training/skill building activities. Currently waiting for some clarification back from MDHHS and then the specific grant paperwork is due next week for a grant start date of April 1, 2023.
- Carter Kits - Carter Kits were purchased and 24 have been distributed to local fire, EMS, police and to the Child Advocacy Center. We utilized grant funding to make the initial purchase and are submitting a grant request to the community foundation for consideration of grant funding to purchase additional kits as needed.
- Schedule of Upcoming Reviews - This appears to be the year for all reviews to occur. We have the following reviews during 2023.
  - CARF - The survey will occur in October or November rather than August or September.
  - Recipient Rights - The triannual survey is scheduled for October 3-5, 2023.
  - Medicaid Event Verifications - These are scheduled for May and November.
  - MSHN Delegated Managed Care Review - Full review is scheduled for November 7-8, 2023.
  - Financial Audit for FY23 – November or early December.
  - Compliance Audit for FY22 - March 2023.
- Vacation - Will be out of the office on vacation from Monday, February 27, 2023 until Thursday, March 9, 2023.

**COMMITTEE REPORTS:** None.

**OTHER BUSINESS:**

Discussion of an extension of the current CEO contract to April 30, 2023 with an additional payment of \$3,000 for each month (March/April). Beals is in agreement with this amendment to her contract.

February 24, 2023 - - 4

Snider moved and Moore supported an extension of the CEO contract until April 30, 2023 with an additional payment of \$3,000 for each month (March/April) to be given to Beals.

Motion Carried

Chairperson Grimshaw appointed Helmbold, Ryan, and Szostak to serve as the Nominating Committee. The committee will present their recommendations for officers at the March meeting with election of officers to take place at the March meeting.

Chairperson Grimshaw reviewed the Board Member listing and indicated that the following member's terms will be expiring on March 31, 2023: Grimshaw, Helmbold, Partridge, and Snider. Mitchell will provide necessary information to the Clerk's Office for approval of re-appointments.

Chairperson Grimshaw reappointed C. Shelby, L. Groth, Helmbold, Partridge, J. Squire, and J. Hunter to the Recipient Rights Advisory Committee expiring on 3/31/2023 for a three-year term ending 3/31/2026.

Chairperson Grimshaw re-appointed himself to serve on the Mid-State Health Network Board of Directors for another 3-year term (5/1/2023 through 4/30/2026).

February 24, 2023 - - 5 Griesing moved and Helmbold supported the reappointment of Grimshaw to the Mid-State Health Network Board of Directors for an additional 3-year term ending 4/30/2026.

Motion Carried

Partridge shared information he received while attending the CMHA Winter Conference that was held in Kalamazoo, MI on February 7-8, 2023.

**BOARD'S SELF-ASSESSMENT:** In compliance. Chairperson Grimshaw reviewed the outcome from the Board Self Assessments that were completed last month.

**MARCH MEETING AGENDA ITEMS:** Nominating Committee Report and Election of Officers

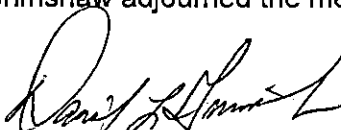
**NEXT MEETING DATE:** Thursday, March 23, 2023 - 7:00 pm at the TBHS Training Center, 129 East Burnside Street Caro, MI 48723.

**OTHER DOCUMENTS/ITEMS PROVIDED IN THE BOARD PACKET:** TBHS Guide to Services booklet (January 2023) and information on the CMHA 2023 Annual PAC Campaign.

**ADJOURNMENT:** Chairperson Grimshaw adjourned the meeting at 4:26 p.m.



Cindy Mitchell  
Recorder



Daniel Grimshaw  
Chairperson



Karen Snider  
Secretary